

Board Meeting: 15 June 2022

Board Members

Paul Thorogood (PT), John Davies (JD), Helen Arnold-Richardson (HAR), Jared Lougher (JL), Richard Brice (RB)

Invited: Colin Metson (CM), Adam Park (AP), Jon Morgan, Katy Evans, Rachel Sansom Apologies: Katie Langan (KL), Tom Horrocks (TH), David Dulieu (DD). Stephen Jones (SJ)

ITEM	NOTE	
1.0	PT welcomed everyone to the meeting and confirmed the meeting was quorate. He requested that all Board members confirm no Declarations of Interest. Apologies had been received from SJ, TH, KL and DD.	
2.0	STRATEGIC DIRECTION	
	CM introduced Jon Morgan and Katy Evans to share a presentation about the work being carried out for the Welsh Boxing future strategy. The Board discussed the importance of the work, the potential areas of focus and the need to continue to liaise with the existing clubs and members to get insight into the current position. RB expressed an interest in learning more about the move to an electronic system and will liaise with the office. The timeline for delivery was discussed and the suggestion that a strategy-specific meeting be set up to discuss how to achieve the aspirations would be more productive than scheduling time in the next Board meeting. The need for more communication of the good work being achieved by the clubs was discussed and PT asked for clarity around how the work will be achieved.	RB
	Jon Morgan and Katy Evans completed their presentation and left the meeting. CM will circulate the presentation.	СМ
3.0	MINUTES AND REPORTS	
	The minutes from the 3 March 2022 meeting were accepted as a true record.	
	There were no matters arising.	
	Sub-committee meeting minutes were also received.	
6.0	FINANCE REPORT	
	The Finance Report had already been shared and accepted as read.	
	CM advised that SJ had recommended the budget scenario 1 for 2022/23 be accepted. This was approved by the Board.	
	CM also confirmed that CM and DV provide the finance reports to the Financial Director, who then provides oversight and assurance for the board.	

8.0	SAFEGUARDING & EQUALITY REPORT	
	The Safeguarding & Equality Report has already been shared and accepted as read. There was a small discussion on the position of Club Welfare Officers, but this will be followed up by the Case Management Group. No further details to share.	
5.0	GOVERNANCE REPORT	
	The Governance Report had already been shared and accepted as read.	
	Anti-Doping Due to time, AP will provide an update at the next meeting.	АР
	Board Resolutions A paper had already been circulated and JD confirmed the three proposals. In particular, the change of quorum required at the AGM to change from 40 to 10 in line with other national governing bodies and the removal of the demand to see full accounting information. The Board approved the recommendations and confirmed the removal of Article 37 rather than an amendment.	
	Finance Director CM updated the Board on the new Finance Director appointment. A shortlist has been completed and arrangements need to be made for the final three interviews. HAR offered to support SJ with the interviews and interviews are planned for 20 or 21 June.	SJ/HAR
	Governance Sub-Committee The Terms of Reference (TOR) for the Governance sub-committee was approved.	
	Review of the Sub-Committee Structure A paper had already been shared in relation to a proposed sub-committee structure. This was approved.	
	HAR left the meeting.	
	It was also agreed that there is a need for the board lead for Regulation be appointed. PT confirmed it is important to set out the role descriptor for this specific role and asked the Governance sub-committee to action this.	Governance
	Board Succession The Board was advised that three posts (Chair, Finance Director and Director of Regulation) are required under the Articles, the other directors have expertise that support the NGB.	
	The Governance sub-committee was asked to consider which skills the board was currently missing.	Governance
4.0	COMMERCIAL REPORT	
	RB presented the commercial progress and goal for identifying potential sponsors and a sponsorship packages proposal was shared. The Board discussed the advantage of the Commonwealth Games (CWG) for identifying potential partners. AP shared that three schools are being taken to the CWG as part of a community project.	
	There is also potential for seminars, awards nights and a dinner night in November with 10 bouts and sponsored tables. There was a brief discussion about charitable status with some pros and cons shared with the Board.	

	It was agreed that there must be an emphasis on club benefits, align the plans with Welsh	
	Government aims and the potential for CWG roll out.	
5.0	GOVERNANCE REPORT	
	Pay and Benefits Policy	
	The Board gave its 'in principle' support for such a policy.	СМ
	AGM	
	The Board agreed the date of the AGM as 23 October. The Board was advised that the positions up for re-election at the AGM are those held by JD, TH and JL.	
	Policies The Trademark policy was approved.	
	International Boxing PT gave an update regarding recent issues at IBA. He advised that the WABA position is that boxers must have the opportunity to box at the highest possible level, such as the Olympics. Anything that does not support that, is unacceptable. CM confirmed that PT and CM will be joining the home nations to discuss this further on 20 July.	РТ/СМ
	RB left the meeting.	
7.0	RISK REPORT	
	The Risk Report had already been shared and accepted as read.	
	CM suggested the removal of the covid risk. CM discussed the 'very high' risks and gave insight behind all three.	
10.0	OPERATIONAL REPORT	
	The Operational Report had already been shared and accepted as read.	
	A performance presentation will be planned for the next Board meeting.	СМ
	PT confirmed he wants to be available for a 1:1 discussion with each board director.	PT
	CM advised that plans were being formulated to arrange a meeting between Welsh Boxing and the traveller representatives to discuss the matters leading up to the decision to hold the Minors & Schools Championship behind closed doors.	СМ
11.0	ANY OTHER BUSINESS	
	Board Meeting Timing The Board confirmed that the new minute design was more ergonomic. It was discussed the importance of attendance and allowing enough time to complete all business. Board Contact Details	
	PT asked that a contact list for all the Board members be shared. It was agreed that this will be added as an appendix in the revised Governance Handbook and circulated.	Office
	The meeting closed at 5pm	
	Due to time constraints on 15 June and with new agenda items it was agreed to hold an additional virtual Board meeting at 5pm on 4 July 2022 to complete the following:	

	Board Members	
	Paul Thorogood (PT), John Davies (JD), Helen Arnold-Richardson (HAR), Jared Lougher (JL),	
	Tom Horrocks (TH), David Dulieu (DD) and Richard Brice (RB)	
	Invited: Colin Metson (CM), Adam Park (AP)	
	Apologies: Katie Langan (KL) and Stephen Jones (SJ)	
1.0	Finance Director	
	CM and HAR updated the board on the appointment of the new Finance Director. After HAR and SJ had interviewed the final three candidates, HAR recommended Adam Thompson be appointed as the new Finance Director. This was approved by the board. CM was actioned to make a formal offer, plan his induction and circulate his CV.	СМ
2.0	Western Division	
	CM left the meeting as the board discussed a communication received from the Western Division. After a discussion, it was agreed PT will reply. CM and AP joined the meeting	PT
3.0	Anti-Doping	
	 AP gave a brief update on anti-doping: AP gave an update on annual overview of anti-doping activities AP gave an update on the e-learning courses AP & JL had completed as staff & board lead. AP explained all mandatory Clean Sport sessions and e-learning courses had now been completed for Birmingham 2022. AP said as an NGB we now need to identify a new athlete representative for anti-doping as Lauren Price has turned professional. AP updated the board on the assurance framework and explained the outstanding areas. One of these was "Athlete retirement" - to have a mechanism in place through which an athlete can confirm their retirement from competition. To ensure this is possible it was suggested that the Membership Regs included the following "An individual wishing to cancel their membership before the end date must email info@welshboxing.org". AP went through the operational plan and explained the completed, not yet completed and ongoing areas. Now the risk of Covid is reduced the face-to-face education sessions needed to become a priority. 	
	The next meeting is on Wednesday 21 September, 1.30pm start. The meeting closed at 6.15pm.	