

Board Meeting: 15 June 2022

Board Members

Paul Thorogood (PT), John Davies (JD), Helen Arnold-Richardson (HAR), Jared Lougher (JL), Richard Brice (RB)

Invited: Colin Metson (CM), Adam Park (AP), Jon Morgan, Katy Evans, Rachel Sansom

Apologies: Katie Langan (KL), Tom Horrocks (TH), David Dulieu (DD). Stephen Jones (SJ)

| ITEM | NOTE | |
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| 1.0 | PT welcomed everyone to the meeting and confirmed the meeting was quorate. He requested that all Board members confirm no Declarations of Interest. Apologies had been received from SJ, TH, KL and DD. | |
| 2.0 | <p>STRATEGIC DIRECTION</p> <p>CM introduced Jon Morgan and Katy Evans to share a presentation about the work being carried out for the Welsh Boxing future strategy. The Board discussed the importance of the work, the potential areas of focus and the need to continue to liaise with the existing clubs and members to get insight into the current position. RB expressed an interest in learning more about the move to an electronic system and will liaise with the office. The timeline for delivery was discussed and the suggestion that a strategy-specific meeting be set up to discuss how to achieve the aspirations would be more productive than scheduling time in the next Board meeting. The need for more communication of the good work being achieved by the clubs was discussed and PT asked for clarity around how the work will be achieved.</p> <p>Jon Morgan and Katy Evans completed their presentation and left the meeting. CM will circulate the presentation.</p> | <p>RB</p> <p>CM</p> |
| 3.0 | <p>MINUTES AND REPORTS</p> <p>The minutes from the 3 March 2022 meeting were accepted as a true record.</p> <p>There were no matters arising.</p> <p>Sub-committee meeting minutes were also received.</p> | |
| 6.0 | <p>FINANCE REPORT</p> <p>The Finance Report had already been shared and accepted as read.</p> <p>CM advised that SJ had recommended the budget scenario 1 for 2022/23 be accepted. This was approved by the Board.</p> <p>CM also confirmed that CM and DV provide the finance reports to the Financial Director, who then provides oversight and assurance for the board.</p> | |

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| | It was agreed that there must be an emphasis on club benefits, align the plans with Welsh Government aims and the potential for CWG roll out. | |
| 5.0 | <p>GOVERNANCE REPORT</p> <p><u>Pay and Benefits Policy</u> The Board gave its 'in principle' support for such a policy.</p> <p><u>AGM</u> The Board agreed the date of the AGM as 23 October. The Board was advised that the positions up for re-election at the AGM are those held by JD, TH and JL.</p> <p><u>Policies</u> The Trademark policy was approved.</p> <p><u>International Boxing</u> PT gave an update regarding recent issues at IBA. He advised that the WABA position is that boxers must have the opportunity to box at the highest possible level, such as the Olympics. Anything that does not support that, is unacceptable. CM confirmed that PT and CM will be joining the home nations to discuss this further on 20 July.</p> <p>RB left the meeting.</p> | <p>CM</p> <p>PT/CM</p> |
| 7.0 | <p>RISK REPORT</p> <p>The Risk Report had already been shared and accepted as read.</p> <p>CM suggested the removal of the covid risk. CM discussed the 'very high' risks and gave insight behind all three.</p> | |
| 10.0 | <p>OPERATIONAL REPORT</p> <p>The Operational Report had already been shared and accepted as read.</p> <p>A performance presentation will be planned for the next Board meeting.</p> <p>PT confirmed he wants to be available for a 1:1 discussion with each board director.</p> <p>CM advised that plans were being formulated to arrange a meeting between Welsh Boxing and the traveller representatives to discuss the matters leading up to the decision to hold the Minors & Schools Championship behind closed doors.</p> | <p>CM</p> <p>PT</p> <p>CM</p> |
| 11.0 | <p>ANY OTHER BUSINESS</p> <p><u>Board Meeting Timing</u> The Board confirmed that the new minute design was more ergonomic. It was discussed the importance of attendance and allowing enough time to complete all business.</p> <p><u>Board Contact Details</u> PT asked that a contact list for all the Board members be shared. It was agreed that this will be added as an appendix in the revised Governance Handbook and circulated.</p> | Office |
| | <p>The meeting closed at 5pm</p> <p>Due to time constraints on 15 June and with new agenda items it was agreed to hold an additional virtual Board meeting at 5pm on 4 July 2022 to complete the following:</p> | |

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| | Board Members Paul Thorogood (PT), John Davies (JD), Helen Arnold-Richardson (HAR), Jared Lougher (JL), Tom Horrocks (TH), David Dulieu (DD) and Richard Brice (RB) Invited: Colin Metson (CM), Adam Park (AP) Apologies: Katie Langan (KL) and Stephen Jones (SJ) | |
| 1.0 | Finance Director CM and HAR updated the board on the appointment of the new Finance Director. After HAR and SJ had interviewed the final three candidates, HAR recommended Adam Thompson be appointed as the new Finance Director. This was approved by the board. CM was actioned to make a formal offer, plan his induction and circulate his CV. | CM |
| 2.0 | Western Division CM left the meeting as the board discussed a communication received from the Western Division. After a discussion, it was agreed PT will reply. | PT |
| | CM and AP joined the meeting | |
| 3.0 | Anti-Doping AP gave a brief update on anti-doping: <ul style="list-style-type: none"> • AP gave an update on annual overview of anti-doping activities • AP gave an update on the e-learning courses AP & JL had completed as staff & board lead. • AP explained all mandatory Clean Sport sessions and e-learning courses had now been completed for Birmingham 2022. • AP said as an NGB we now need to identify a new athlete representative for anti-doping as Lauren Price has turned professional. • AP updated the board on the assurance framework and explained the outstanding areas. One of these was "Athlete retirement" - to have a mechanism in place through which an athlete can confirm their retirement from competition. To ensure this is possible it was suggested that the Membership Regs included the following "<i>An individual wishing to cancel their membership before the end date must email info@welshboxing.org</i>". • AP went through the operational plan and explained the completed, not yet completed and ongoing areas. Now the risk of Covid is reduced the face-to-face education sessions needed to become a priority. | |
| | The next meeting is on Wednesday 21 September, 1.30pm start. The meeting closed at 6.15pm. | |