



MEMBERSHIP REGULATIONS

Words and expressions in these Membership Regulations shall have the same meaning as in Welsh Boxing's Articles of Association. There shall be different categories of member and membership with different rights and privileges as agreed by the Directors and confirmed in these regulations.

The Welsh Amateur Boxing Association (WABA) Board (The Board) has the authority to amend the Membership Regulations at its discretion and upon giving one calendar month's notice of such changes to the Members.

Members shall be expected to adhere to all WABA rules, regulations, and requirements.

WABA shall have the power and jurisdiction over all its members to act in relation to all disciplinary matters, as set out in the WABA Grievance Procedures. In cases of conflict, the WABA Disciplinary Regulations take precedence. Whilst it is not possible to set out a definitive list of types of conduct that may constitute misconduct, examples can be found in the Disciplinary Regulations Appendix, for which in appropriate circumstances a sanction or sanctions may be imposed.

1) CATEGORIES OF MEMBERSHIP

The membership of WABA (hereinafter referred to as "the members") shall consist of:

A. CLUBS

A club shall be eligible for membership of WABA and shall pay such affiliation fees and enjoy such rights and privileges, as the Board from time to time determine. Affiliation fees shall be agreed annually.

Club membership shall be open to any properly constituted club, which undertakes to conform to the Articles, Rules and Regulations of WABA and the International Boxing Association (IBA) Regulations.

All initial applications for membership must be made on the form provided by WABA for the purpose and must provide all the information required and satisfy all the conditions set out in

it. Applications must be submitted to the committee of the division in which the club is situated, for its approval prior to submission to WABA. Before a Divisional Committee accepts the affiliation of a new club in its division, such club must be visited by the divisional executive, and a report submitted upon its suitability to the Divisional Committee on the form provided by WABA. This report should be appended to any subsequent endorsement to WABA by the division.

WABA conducts an annual census on clubs each year to collect information considered necessary for the proper planning and governance of the organisation. Each affiliated club is required, each year, normally in October, to submit all information requested on the Census Form. Failure to comply may result in clubs being suspended from membership until such time as a suitable Census Form is submitted. Information, such as email contacts, will be used in Welsh Boxing's circulation lists.

A club must be in possession of facilities certified as being suitable by the division concerned and a qualified coach, wherein boxing instruction is given on at least two sessions per week and, ideally, have at least two boxers competing in a tournament during the boxing season.

Each club shall be governed by an **elected** Committee, composed of, at least, a Chairman, a Secretary, and a Treasurer. Elections must take place annually in accordance with the Club Constitution. **All clubs must have a properly documented Club Constitution, which should be forwarded to WABA for record.** WABA will, if required, provide a 'Constitution Template' and any assistance required to develop the club constitution document.

Any club whose application for affiliation to WABA is granted shall become a member of the division in which it is situated.

Clubs based in educational and/or public sector institutions are eligible to become affiliated member clubs provided they satisfy and comply with these regulations.

B. DIVISIONS

The Board is responsible for deciding the number of divisions needed to exist within WABA. Currently, there are four divisions (East, North, South, West) into which affiliated member clubs shall be organised.

The divisional boundaries for clubs shall be as indicated as in appendix 1.

Each division shall pay such affiliation fees and enjoy such rights and privileges, as the Board from time to time determines. Affiliation fees shall be agreed annually.

Each division shall be organised and administered in the manner determined and agreed by the Board and shall be responsible for its actions, decisions and finances. Each division will hold an Annual General Meeting (AGM).

A division may, should it so decide, charge a divisional affiliation fee to any club within its boundary, providing it is agreed at a divisional AGM.

C. REGISTERED INDIVIDUALS

Section 1

An individual is deemed to be a registered individual for the purposes of these regulations if he/she is a registered member of a member club of WABA and is recorded as such in writing. Registered Individuals shall pay such fees and enjoy such rights and privileges, as the Board from time to time determine. Fees shall be agreed annually.

The following are required to be recorded as Registered Individuals:

- Elected Committee members
- Boxing members
- Fitness members
- Qualified Coaches
- Officials (Referee & Judges etc)

Each registered individual must be entered in the club's register of members. The register needs to record each person's name and address and date of becoming / ceasing to be a member. The register must be available to WABA for inspection. In accordance with Section 2, WABA will maintain a central register and if an individual is not on the central register, or the club's register, then he/she will not be treated as a registered member.

Individual members may be members of only **ONE** club regardless of whether they are 'Boxing' or 'Fitness' members. Individual 'Boxing' members must NOT be members of Mixed Martial Arts clubs.

Qualified coaches (Club Coach and Leader) may be registered at only **ONE** club. They must have passed the relevant qualification; obtain a Disclosure and Disbarring Service (DBS) certificate, which can be obtained through WABA, every three years, and wear the WABA produced ID Badge when at any boxing events or training.

All applications to be an elected committee member, a boxing member, a fitness member, qualified coach, and/or official must be made on the form provided by WABA for the purpose and the appropriate annual fee paid.

Medical cards will be issued, subject to relevant fees being paid, and annually updated for all registered individuals who are Boxing members.

Only a club registered individual or Life Member shall be eligible to serve as:

- a) an honorary officer of a division
- b) an honorary officer of a club
- c) an honorary officer of an associate member

A person shall not be eligible for election or appointment if, within a period of four years prior to such proposed election or appointment, an order has been made against them under the WABA Disciplinary Regulations. An order does not include 'no action taken'.

Registered individuals are entitled to participate in courses, competitions and events organised by or on behalf of WABA. Additional charges may apply.

Only registered individuals of member clubs may be selected to represent Wales.

As a condition of their membership, all registered individuals, whether or not they are citizens of or resident in the UK, agree to adhere to the World Anti-Doping Agency (WADA) Code in order to protect the integrity of clean sport. Registered individuals must be aware of and comply with all UK Anti-Doping (UKAD) adopted rules and International Federation (IBA) rulings in relation to anti-doping. These rules apply to all registered members (whether permanent, provisional or temporary) for a minimum of 12 months from the commencement of their membership and throughout the period of their membership. Refusal to cooperate with a UKAD investigation will be investigated through the Welsh Boxing Disciplinary Procedures.

An individual wishing to cancel his/her membership before the applicable renewal date must email info@welshboxing.org

Welsh Boxing circulates information to its contacts with the permission of each club and registered individual. If a registered individual circulates information via email without asking for permission from other clubs or registered individuals, then disciplinary action may be taken.

Section 2

Each registered club is required to send WABA the details of its registered individual members once a year as part of the Census form. Clubs may comply with this request either by submitting a list of all the required information on its members as set out in its register of members, or by informing WABA of individual changes that have occurred in its membership since the last annual return, or, where there have been no changes, by confirming that.

D. ASSOCIATE MEMBERSHIP

WABA will offer Associate Membership to affiliated groups as agreed by the Board. Associate members shall pay such affiliation fees and enjoy such rights and privileges as the Board from time to time determines. Affiliation fees shall be agreed annually. **All Associate Members will be subject to and required to abide by these Membership Regulations as they apply to Associate Members.**

E. LIFE MEMBERSHIP

Only members who have rendered outstanding service and meritorious service to Welsh Boxing for a significant period will be considered for election as a Life Member. Such service will be determined by the Board, which has absolute discretion in this matter.

Divisions can nominate individuals for Life Membership and there is no limit on the number of divisional nominations. However, each nomination must include the rationale as to why an individual is considered suitable for the award of Life Membership. Nominations must be endorsed by the Board.

Life members thus approved will receive a certificate confirming their appointment as a Life Member of WABA.

2) RIGHTS AND OBLIGATIONS OF MEMBERS

Once annual fees have been paid, the different categories of member shall have the following rights and responsibilities:

- All clubs and registered individuals will be covered under the WABA Insurance policy
- Clubs (only) are regarded as 'members' of WABA for the purposes of article 2 of the company's articles of association (liability of WABA members).
- Clubs, Associate Members and Life Members shall be entitled to receive a copy of the Annual Report and Accounts and to attend general meetings of WABA. Clubs and Associate Members shall have one vote each at general meetings.
- Clubs may enter boxers into competition and club shows, once the current year's club affiliation fees and boxers/club officials' fees are paid. Club affiliation fees are due by no later than 30 September for the twelve-month period beginning 1 September.
- Registered individuals may access coaching and referee and judging schemes at reduced costs.
- Members may access WABA services to obtain news, information, guidance, advice and assistance and to promote their activities.
- Registered individuals have the opportunity to represent Wales at all levels.

Members shall have the following obligations in addition to those listed elsewhere in these regulations:

- **Each club and Associate Member shall send to the WABA Office by no later than 30 September each year, the name and contact details of its Secretary or other accredited representative, to whom all communications are to be sent, and shall keep WABA informed of any change in the name and/or contact details of its representative.**
- **Each club and Associate Member shall send to the WABA Office the name and contact details of its Nominated Representative at least 14 days before an Annual General Meeting or Extraordinary General Meeting.**
- **All clubs and any Associate Members will ensure at least one delegate attends any WABA General Meeting as a condition of its membership. Alternatively, every club and Associate Member will ensure that a Proxy Voting form is submitted and held by a fellow affiliated club or WABA Chairman at least seven days prior to any WABA AGM/EGM.**
- Membership is not transferable at any time.
- Each club shall take all reasonable steps to ensure that all its boxers, officials, coaches and spectators conduct themselves in an orderly fashion.
- Each club and registered individual must adhere to ALL WABA policies, which include the WABA Disciplinary Regulations, Codes of Conduct and IBA Regulations plus any special regulations imposed by Welsh Government from time to time.

3) COLLECTION OF FEES

The WABA annual membership affiliation fee, payable in advance, shall cover a period of one year, for the twelve-month period beginning 1 September. The fee payable for the current

year will be fixed annually by the Board. In recognition of the fact that some clubs are closed during July and August, annual affiliation fees must be paid by 30 September each year.

An annual registered individual fee for all boxing members, fitness members, coaches and officials shall also be payable at the same time or when a new individual joins the club.

Where the WABA annual membership fee plus the annual registered individual fee (as described above) is not paid by the 30 September in any year, then the club is dis-affiliated; and each boxing member, fitness member, coach and official is not covered immediately, and without further notice, by any insurance arranged by WABA. Trustees and/or owners of a dis-affiliated boxing club could, therefore, be personally liable to pay compensation should any registered individual or person using their club facilities suffer death or personal injury whilst at their club.

It is the responsibility of each club to ensure that any fees due to WABA are paid on time. The fee payable for the following year will be fixed annually and advised to the membership as soon as practicable.

If the annual affiliation fee is unpaid (see dates above):

- Boxers of offending clubs are prohibited from competing in any WABA tournament or club show until all fees due are paid in full.
- Clubs lose their voting rights until such time as fees are paid in full.
- Associate members lose their voting rights until such time as fees are paid in full.
- Registered individuals lose all membership rights until member club fees are paid in full.

Affiliation fees for previously unaffiliated clubs must be paid in full on application for affiliation. The fee is refundable, less WABA costs, if the application is refused. The FULL affiliation fee plus registered individual fees for the year in which clubs become affiliated is payable regardless of the date the club becomes affiliated.

Persons applying for registration of newly affiliated clubs and / or of existing affiliated clubs must pay their registered individual fee on application for membership.

Appropriate forms and fees payable will be available on the WABA website www.welshboxing.org See appendix 2.

4) MEMBERSHIP INFORMATION FOR GENERAL MEETINGS

As documented in the WABA Articles of Association

Each club and Associate Member shall be entitled to appoint one of its members as its Nominated Representative to attend, speak and vote at WABA general meetings. For the avoidance of doubt, no person other than a Nominated Representative shall have the right to a vote at general meetings unless that person is holding a fully completed proxy. Also, for the avoidance of doubt, general meetings mean either an Annual General Meeting (AGM) or an Extraordinary General Meeting (EGM).

If a Nominated Representative shall, by reason of sickness or any other cause, be unable to attend a meeting then the club that has appointed him/her to be its representative may, by prior notice in writing, appoint a temporary alternative representative or it may grant a proxy in writing, either to the WABA Chair, an Elected Director or to the Nominated Representative of another club. A temporary alternative representative shall have the same right to attend, speak and vote as the Nominated Representative whose place he/she has been appointed to take.

No Nominated Representative may hold more than one proxy.

The WABA AGM shall usually be in October each year.

Notices of Motion put forward by members must be received by the Company Secretary at least five weeks before the date of the AGM.

The Company Secretary will circulate formal notices plus the previous year's minutes and accounts (unless already posted on the WABA website and formally advised to Members) for the AGM and any EGMs no later than 21 days before the date of the meeting.

An EGM may be called at any time at the request of the Board or on receiving a requisition to that effect, signed by the Chair and Secretary of not less than twenty clubs currently in membership of WABA.

Reviewed and ratified by the WABA Board
September 2023